

ACTION AGENDA

City Council, Successor Agency and Housing Authority



Tuesday, August 27, 2024

Glendora Library, Bidwell Forum
140 S. Glendora Avenue, Glendora
Virtually via Zoom ID 9329247224

CALL TO ORDER

7:00 PM

ROLL CALL

Members Present: Michael Allawos
 Gary Boyer
 Karen K. Davis
 David J. Fredendall, Mayor Pro Tem
 Mendell L. Thompson, Mayor

INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation and Pledge of Allegiance were conducted.

REORDERING OF AND ADDITIONS TO THE AGENDA

None

PUBLIC COMMENT

1. Public Comments received
Conducted

MEMBER STATEMENTS/REPORTS

Davis, Boyer, Allawos, Fredendall, Thompson

CITY MANAGER AND CITY ATTORNEY STATEMENTS

Raymond

SPECIAL ITEMS

2. Recognition of "I Voted" Sticker Participants
Presented
3. Presentation of Facility Survey Results by True North Research
Reported

CONSENT CALENDAR

Motion/Second: Council Member/Commissioner Davis / Mayor Pro Tem/Vice-Chair Fredendall

Action: Approve Consent Calendar Items as presented, affirming the actions appropriate to each item. An oral roll call vote was conducted, and the motion carried 5 – 0 as follows: **AYES:** Allawos, Boyer, Davis, Fredendall, Thompson; **NOES:** None; **ABSENT:** None; **ABSTAIN:** None.

4. Affirm Minutes from July 9, 2024 and August 5, 2024 Meetings

The City Council, Successor Agency and Housing Authority 1. Affirmed the minutes as presented with a correction to July 9, 2024 Mayor Pro Tem Last Name and a Titles of Staff attendees

5. Review and Affirm Disbursements for July in the amount of \$7,905,017.77

The City Council and Housing Authority 1. Reviewed and affirmed disbursements for July in the amount of \$7,905,017.77.

6. City of Glendora and Glendora Successor Agency Investment Report for June 2024 and July 2024

The City Council and Successor Agency 1. Received and filed the Monthly Investment Activity Report for June 2024 and July 2024.

7. Glendora Housing Authority Annual Report for Fiscal Year 2022-2023

The City Council and Housing Authority 1. Received and filed the annual report; and 2. Directed staff to forward report to the California Department of Housing and Community Development.

8. Consider a City Council Resolution conducting the 2024 Biennial Review and amending the City of Glendora Conflict of Interest Code

*The City Council 1. Adopted City Council **Resolution CC 2024-40** entitled, "A RESOLUTION OF THE CITY COUNCIL CONDUCTING THE 2024 BIENNIAL REVIEW AND AMENDING THE CITY OF GLENDORA CONFLICT OF INTEREST CODE;" and 2. Authorized the City Manager (Chief Executive Officer) to sign the 2024 Local Agency Biennial Notice.*

9. Award a Consultant Services Agreement with HdL Coren & Cone for Property Tax Analysis and Audit Services for a 5-Year Term in an amount not to exceed \$95,425

The City Council 1. Awarded a Consultant Services Agreement with HdL Coren & Cone in an amount not to exceed \$95,425 for Property Tax Analysis and Audit Services; 2. Authorized a 10% contingency in an amount not to exceed \$9,550 of the original contract amount; and 3. Authorized the City Manager or his designee to execute the Agreement including minimal and/or non-substantive changes.

10. Approval of Amendment No. 1 to the Agreement for Services between Environment Planning Development Solutions, Inc. dba EPD Solutions and the City of Glendora dated May 24, 2022, for additional environmental services related to the North Glendora Reservoir replacement project in an amount not to exceed \$86,597 for the additional services.

The City Council 1. Approved Amendment No. 1 to the Agreement for Services between Environment Planning Development Solutions, Inc. dba EPD Solutions and the City of Glendora dated May 24, 2022, extending the term of the agreement and increasing the contract sum by \$86,597 to a total amount not to exceed \$172,617; 2. Authorized the City Manager to execute Amendment No. 1, including minimal and/or non-substantive changes; and 3. Authorized the City Manager to extend the term of the agreement by two additional one-year periods.

11. Approval of Amendment No. 2 to the Agreement for Contractual Services Between CSG Consultants, Inc. and the City of Glendora dated July 13, 2021, for building plan review and inspection services

The City Council 1. Approved Amendment No. 2 to the Contract Services Agreement with CSG Consultants extending term by one year and increasing contract amount by \$250,000; 2. Authorized the City Manager to execute the agreement; and 3. Authorized the Administrative Services Finance Division to make any necessary budgetary adjustments.

UNFINISHED BUSINESS

12. Approve an Agreement with Avid Trails, LLC for the Design of South Hills Bike Park in the amount of \$90,500 and Provide South Hills Bike Park Project Update

Motion/Second: Mayor Pro Tem Fredendall/Council Member Allawos

Action: *The City Council 1. Approve an agreement with Avid Trails, LLC for the Design of South Hills Bike Park in the amount of \$90,500; 2. Authorize change orders in a total amount not to exceed 10% or \$9,050 for a total contract amount not to exceed \$99,550; and 3. Authorize the City Manager or his designee to execute the agreement with Avid Trails, LLC, including minimal and/or non-substantive changes. An oral roll call vote was conducted, and the motion carried 5 – 0 as follows: AYES: Allawos, Boyer, Davis, Fredendall, Thompson; NOES: None; ABSENT: None; ABSTAIN: None.*

13. Development Options for City Owned Property located at 1762 Dale Road

2 Part Motion

Part 1:

Motion/Second: Council Member/Commissioner Allawos/Mayor Pro Tem/Vice-Chair Fredendall

Action: The City Council and Housing Authority 1. Directed staff to prepare a request for proposals (RFP) and issue the same inviting interested persons to submit bids to the City for “25 Basic living quarters” with the flexibility and potential for individual and/or joint facilities (restrooms), community laundry facility, and a small office in support of a Transitional/Interim accommodations designed with a targeted length of stay 90 days or less; include local oversight; utilize ¼ to ½ acre of the Dale property; be fully secured, fenced, and landscaped; include wraparound services to impact the existing residential communities minimally; and be managed by a third party; 2. Directed staff to report back to the council bi-annually on how well the target is being met; and 3. Directed staff to evaluate proposals and report their recommendations to the City Council for consideration and authorization to negotiate the appropriate development agreement. An oral roll call vote was conducted, and the motion carried 5 - 0 as follows: AYES: Allawos, Boyer, Davis, Fredendall, Thompson; NOES: None; ABSENT: None; ABSTAIN: None.

Part 2:

Motion/Second: Council Member/Commissioner Allawos/Mayor Pro Tem/Vice-Chair Fredendall

Action: The City Council and Housing Authority 1. Directed staff to prepare a request for proposals (RFP) and issue the same inviting interested persons to submit proposals to the City for a project that would include between 40 to 60 units for “Permanent Supportive Housing” with wraparound services; security for a predominately studio residential building that has a certain portion to accommodate small families; require local preference; designed to minimally impact existing residential communities as well as other rules the city may require; and included a minimum of a 55-year covenant on the available acreage with support for the financial contribution from the city being the land; and 2. Directed staff to evaluate proposals and report their recommendations to the City Council for consideration and authorization to negotiate the appropriate development agreement. An oral roll call vote was conducted, and the motion carried 5 - 0 as follows: AYES: Allawos, Boyer, Davis, Fredendall, Thompson; NOES: None; ABSENT: None; ABSTAIN: None.

NEW BUSINESS

14. Adoption of an Updated Economic Action Plan

Motion/Second: Council Member Davis/ Council Member Boyer

Action: 1. Adopt the Economic Action Plan; and 2. Authorize a supplemental appropriation in the amount of \$1,000,000 in the General Fund (101) from one-time revenue received from the sale of the San Jose Property and knowing that in the future the policies and details will return to the City Council. An oral roll call vote was conducted, and the motion carried 5 - 0 as follows: AYES: Allawos, Boyer, Davis, Fredendall, Thompson; NOES: None; ABSENT: None; ABSTAIN: None.

Motion/Second: Council Member/Commissioner Allawos/Council Member/Commissioner Boyer

Action: Extend the meeting past the 10:30 PM curfew. There were no objections.

15. Authorize the Purchase of a 2024 Kenworth T880 Vacuum Excavator from Haaker Equipment Company Based in La Verne, CA in the Amount of \$734,769.95, Including Taxes and Fees

Motion/Second: Council Member Davis/Council Member Allawos

Action: 1. Authorize the purchase of one (1) 2024 Kenworth T880 vacuum excavator from Haaker Equipment Company based in La Verne, CA for \$734,769.95, including taxes and fees. An oral roll call vote was conducted, and the motion carried 5 - 0 as follows: AYES: Allawos, Boyer, Davis, Fredendall, Thompson; NOES: None; ABSENT: None; ABSTAIN: None.

16. Authorize an Expenditure in an amount not to exceed \$950,000 per Fiscal Year 2024-25 with Los Angeles County Public Works for Routine Maintenance, Repair and Upgrades of City Owned Traffic Signals

***Motion/Second:** Council Member Allawos/Council Member Davis*

***Action:** 1. Authorize an Expenditure in an amount not to exceed \$950,000 per fiscal year 2024-25 with Los Angeles County Public Works for routine maintenance, repair, and upgrades of City owned traffic signals and related equipment. An oral roll call vote was conducted, and the motion carried 5 – 0 as follows: AYES: Allawos, Boyer, Davis, Fredendall, Thompson; NOES: None; ABSENT: None; ABSTAIN: None.*

MEMBER/STAFF CLOSING COMMENTS

Thompson

ADJOURNMENT

10:36 PM in memory of Sandra Blaydow, David Petteruto and Verner Moller.



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