

**FY 2022-2023 Annual Action Plan**  
(July 1, 2022 through June 30, 2023)

**City of Glendora**

March 2022

City of Glendora  
**Planning Department**  
116 E. Foothill Blvd.  
Glendora, CA 91741

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# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

Each year, the City of Glendora participates (as an entitlement jurisdiction) in the Community Development Block Grant Program (CDBG). This program is administered by the US Department of Housing and Urban Development (HUD), and provides funding for a variety of different projects, with eligibility based on meeting the following national objectives: Benefitting low- and moderate-income persons; Eliminating slum and blight; or meeting a particularly urgent community need.

The City of Glendora anticipated receiving an FY 2022-2023 allocation of \$300,000 in CDBG entitlement funds from the US Department of Housing and Urban Development (HUD) to spend on housing and community development activities that address the priority needs and goals established in the 2018-2023 Consolidated Plan. The actual allocation of CDBG funds for FY 2022-2023 was \$301,679. Allocations throughout this Action Plan have been adjusted based on the plan outlined at the end of this Executive Summary. This is the last Annual Action Plan of for the 2018-2023 Consolidated Plan (Con Plan).

In addition to the \$301,679 in CDBG funds for FY 2022-2023, there is \$580.80 (\$581) in prior year funds which are allocated as part of the FY 2022-2023 Annual Action Plan. Therefore, the amount committed to activities in this Action Plan is \$302,260.

The City received a total of \$446,197 in CDBG funds through the CARES Act (CDBG-CV). Those funds are part of the FY 2020-2021 Annual Action Plan (AAP). All CDBG-CV funds are allocated and the activities funded are on-going. Progress made on CDBG Entitlement and CDBG-CV activities is reported below.

### 2. Summarize the objectives and outcomes identified in the Plan

The FY 2018-2023 Con Plan identified the following priorities:

- **Infrastructure and Public Facilities:** Improve and expand infrastructure and public facilities that benefit low- and moderate-income neighborhoods and residents.
- **Economic and Human Development:** Provide for the economic development needs of low- and moderate- income persons and neighborhood target areas.
- **Fair Housing:** Promote fair and equal housing choice for all persons.

- **Administration and Planning:** Provide for administration and planning activities to carry out actions that address identified needs in the Consolidated Plan.

The City of Glendora continues to address the Con Plan Priorities identified to the greatest extent possible with the resources available. In FY 2022-2023, the City will use its funds to address three of the four Con Plan Priorities. \$241,925 of the FY 2022-2023 allocation will be used to continue critical infrastructure improvements in low- and moderate- income neighborhoods. As allowed by regulations, \$60,335 (20% of the entitlement allocation) will be used for administration. Of that 20%, \$15,000 will be used to fund a grant to The Housing Rights Center to fund needed fair housing services for the residents of Glendora.

### 3. Evaluation of past performance

#### ***CDBG Entitlement Accomplishments***

During the first two quarters of FY 2021-2022, the City was able to accomplish the following using the FY 2021-2022 Entitlement funds:

**This Affordable and Fair Housing:** During the first two quarters of FY 2021-2022, the Los Angeles County Development Authority (LACDA) distributed 48 Housing Choice Vouchers. Also, a total of 11 people were assisted with fair housing issues by the Housing Rights Center (HRC) through the first quarter of FY 2021-2022, the third year of implementing the 2018-2023 Consolidated Plan.

**Public Facilities and Infrastructure Improvements:** In FY 2021-2022, the City completed two multi-year Street Improvement Projects:

- The Dawson/Pennsylvania, Washington Street Improvement Project, which repaired damaged curbs, gutters, and sidewalks in the neighborhood of Census Tract 4039.02, Block Group 1. The project was funded using FY 2019-20 and FY 2020-2021 funds and benefitted 2,015 residents, of which approximately 1,035 (51%) are low- and moderate-income.
- The Mountain View Street Improvement Project, which rehabilitated badly deteriorated pavement and sidewalks in the low- and moderate-income area of Census Tract 4010.02, Block Group 3. This project was funded using 2021-2022 Entitlement funds. This project benefitted 1,550 residents, of which approximately 850 (54.84%) were low- and moderate-income.

The Street Improvement Project benefitting nine streets south of Juanita Avenue and west of Glendora Avenue is still on-going. This project was originally funded with FY 2021-2022



Entitlement funds and FY 2020-2021 Program Income. In addition, \$241,925 in FY 2022-2023 funds will be allocated to this project for a total project CDBG funding amount of \$682,980.

### ***CDBG-CV Accomplishments***

The City used its CDBG-CV funds to prevent, prepare for, and respond to the coronavirus. From the initial allocation through the second quarter of FY 2021-2022, the following was accomplished:

**Economic and Human Development:** The City recognized the limited interest in the Small Business Assistance Loan program due to the small amount of funds available. Therefore, in FY 2020-2021, the City rolled over unspent program funds from previous years to allow for larger size loans. In FY 2021-2022, one new applicant was provided a loan of \$14,862 to assist in paying her business location rent, which was in arrears.

In FY 2019-2020, the City used CDBG-CV funds to create the COVID Emergency Rental Assistance Program, which is on-going. From inception through the second quarter of FY 2021-2022, 46 low- and moderate- income residents who were impacted by the pandemic were assisted with rental assistance.

## **4. Summary of Citizen Participation Process and consultation process**

The citizen participation process utilized for the FY 2022-2023 Annual Action Plan included: publishing a notice of available funding and request for applications on December 23, and December 30, 2021 in the San Gabriel Valley Examiner; conducting a public hearing before the City Council to discuss community needs, funding applications and potential allocations on March 22, 2022; and conducting a second public hearing before the City Council on May 10, 2022 to adopt the Action Plan. Public notices for the hearings were published in the San Gabriel Valley Examiner, posted at City Hall, and posted on the City's website. Proof of publication for all public hearings, meetings, and general outreach efforts can be found in the Appendix.

A 30-day public review will be held from March 22, 2022 to May 10, 2022. Copies of the draft Action Plan are available for the public to read on the City website and at City Hall (Planning Department and Office of the City Clerk). Copies are also available for review by requesting in person or by telephone, fax, or e-mail. City staff ensured adequate notification of all public hearings. Advance notice of public hearings was published in newspapers of general circulation at least ten days prior to the meeting date and translation services were always available upon request for non-English speaking residents.

Additionally, the City ensured reasonable access to information and records related to the development of the Plan and to the expenditure of resources for programs funded by CDBG. The

final Consolidated Plan, Annual Action Plans, amendments to the Plans, and annual performance reports will be available for five years at City Hall.

## 5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

During the development of the FY 2018-2023 Consolidated Plan public meetings were held on February 21, 2018 and an on-line survey was conducted. Hard-copies of the survey were available at multiple locations and upon request. Both the meeting and the survey were available in English and Spanish. The City published notice of the meeting and survey and outreached by mail to 120 agencies and service providers. The following comments were provided:

- There is a need for affordable housing. Waiting list for publicly assisted affordable housing is long.
- Community services are needed to assist low-income households, homeless, persons with disabilities, particularly those with mental health issues, and victims of domestic violence. A resource guide would be useful for making referrals for services.
- Fair housing outreach and education is an important service.

During the development of the Consolidated Plan, no comments were received during the public review period or at the public meetings before City Council.

## 6. Summary of comments or views not accepted and the reasons for not accepting them

There were no comments not accepted during the development of the Consolidated Plan or the FY 2022-2023 Annual Action Plan.

## 7. Summary

The City of Glendora received an allocation of \$301,679 in CDBG funds in FY 2022-2023, and has \$581 in unallocated funds from prior years, for a total of \$302,260. Statutory limits restrict the maximum amount of funding for Planning and Administration costs to 20 percent of the annual grant allocation and public services to 15 percent of the annual grant allocation. The proposed allocation of the \$301,679 is below:

<b>2022-2023 PROJECTS</b>	<b>AMOUNT</b>
General CDBG Administration	\$45,335
Fair Housing	\$15,000

<i>Administration and Fair Housing Sub-Total</i>	\$60,335
Street Improvement Project (Nine Streets south of Juanita Ave, west of Glendora Ave.: Newburgh, Laxford, Carter, Santa Fe, Vermont, Pennsylvania, Washington, Bender and Westridge.)	
Prior Year Funds	\$441,637
2022-2023 Funds	\$241,925
<i>Infrastructure Sub-Total</i>	\$683,562
<b>Total CDBG Budget for Fiscal Year 2022-2023</b>	<b>\$743,897</b>
(including prior year funds previously allocated)	

The 20 percent of CDBG annual allocation dedicated to planning and administration activities is not subject to the requirement of benefiting low- and moderate-income persons. Of the remaining 80 percent of CDBG funds, 100 percent will benefit low- and moderate-income persons.

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	GLENDORA CITY	
CDBG Administrator	GLENDORA CITY	Community Development Department

Table 1 – Responsible Agencies

### Narrative (optional)

The City of Glendora, through its Community Development Department, serves as the lead agency in coordinating the consolidated planning and submission process. The City of Glendora is responsible for its own Community Development Block Grant (CDBG) program. The City is also responsible for preparing its own Annual Action Plan and Consolidated Annual Performance Evaluation and Review (CAPER).

### Consolidated Plan Public Contact Information

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(626) 914-8292

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City of Glendora consulted with key City departments in the development of the FY 2022-2023 Annual Action Plan including: Building; Planning; Code Enforcement; Community Services; and Public Works. Information was also collected from other public and quasi-public agencies, during the Consolidated Plan process, which included the Housing Authority County of Los Angeles and several local Public Service Agencies. Copies of the draft Annual Action Plan will be made available during the 30-day public review of the FY 2022-2023 Action Plan from March 22, through May 10, 2022.

#### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

The City of Glendora conducted significant outreach through a needs assessment process as part of the 2018-2023 Consolidated Plan. Those results were incorporated into the FY 2022-2023 Annual Action Plan. The needs assessment process included contacting a wide range of service providers to compile information on community needs. Agencies representing persons with HIV/AIDS, homeless persons, low-income youth, persons with disabilities, elderly persons, and persons with alcohol/substance abuse problems were contacted. Specifically, the following agencies were contacted via telephone calls and/or emails as part of the development of the FY 2022-2023 Annual Action Plan: The Housing Rights Center. The City of Glendora will continue to consult with the aforementioned agencies to address the public service needs of the community. Staff will participate on local and regional boards on issues related to homelessness.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Glendora does not receive funding under the Emergency Solutions Grant (ESG) program. However, staff does coordinate with the County's Continuum of Care lead agency the Los Angeles Homeless Services Authority (LAHSA) and the San Gabriel Valley Council of Governments (SGVCOG) regarding homelessness in the City. Specifically, the City is a voting member on the SGVCOG Homelessness Committee, which studies problems, programs, and other matters that pertain to the regional homelessness issues and provides policy direction to the SGVCOG.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

As stated, the City of Glendora does not receive funding under the Emergency Solutions Grant (ESG) program. Staff does coordinate with the County's Continuum of Care lead agency the Los Angeles Homeless Services Agency (LAHSA) and the San Gabriel Valley Council of Governments regarding homelessness in the City.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities**

1	<b>Agency/Group/Organization</b>	Los Angeles Homeless Services Authority
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This agency was consulted for statistics pertaining to homelessness within the County and City.
2	<b>Agency/Group/Organization</b>	GLENDORA CITY
	<b>Agency/Group/Organization Type</b>	Housing Other government - Local Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Economic Development Anti-poverty Strategy Lead-based Paint Strategy Community Development (Infrastructure and Public Facility) Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted on needs pertaining to public improvements.

3	<b>Agency/Group/Organization</b>	HOUSING AUTHORITY COUNTY OF LOS ANGELES
	<b>Agency/Group/Organization Type</b>	Housing Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This agency was contacted for information pertaining to housing choice vouchers issued within the City of Glendora and housing needs.
4	<b>Agency/Group/Organization</b>	HOUSING RIGHTS CENTER
	<b>Agency/Group/Organization Type</b>	Housing Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Fair Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Housing Rights Center provides the City with quarterly reports on the nature and scope of resident's issues related to fair housing.
5	<b>Agency/Group/Organization</b>	Elwood Family Apartments
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Fair Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provided comments on affordable housing and need for fair housing education, services for low-income households, persons with disabilities, and victims of domestic violence.
6	<b>Agency/Group/Organization</b>	LA FETRA SENIOR CENTER AND INTERVAL SENIOR SERVICES
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	La Fetra Senior Center staff was contacted for data pertaining to senior needs.
7	<b>Agency/Group/Organization</b>	Glendora Public Library
	<b>Agency/Group/Organization Type</b>	Services-Education Services-Employment Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Glendora Public Library was contacted for data pertaining to special needs groups.
8	<b>Agency/Group/Organization</b>	GLENDORA WELFARE ASSOCIATION
	<b>Agency/Group/Organization Type</b>	Housing Services-homeless Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Glendora Welfare Association was contacted for data pertaining to homeless needs and those at risk of homelessness.
9	<b>Agency/Group/Organization</b>	San Gabriel Valley Council of Governments
	<b>Agency/Group/Organization Type</b>	Government - Regional Planning



<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City is a voting member on the Homelessness Committee of SGVCOG.

**Table 2 – Agencies, groups, organizations who participated**

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City provided for limited consultation efforts due to the small amount of grant funds being received and the need to focus these limited resources to viable projects.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Los Angeles Homeless Services Authority (LAHSA)	This agency was consulted for statistics pertaining to homelessness within the County and City.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation**

#### **Summarize citizen participation process and how it impacted goal-setting**

The citizen participation process undertaken by the City to solicit input in the development of the Annual Action Plan for FY 2022-2023 includes:

- Publishing two notices on December 23 and December 30, 2021 announcing the Notice of Funding Availability (NOFA). Notices were also posted on the City's website and at City Hall.
- Conducting a public hearing before the City Council to discuss community needs, funding applications and potential allocations on March 22, 2022.
- A 30-day public review from March 22 through May 10, 2022.
- Conducting a second public hearing before the City Council on May 10, 2022 to adopt the FY 2022-2023 Annual Action Plan.

Public notices for the hearings were published in the *San Gabriel Valley Examiner*, posted at City Hall, and posted on the City's Website. Proof of publication for all public hearings, meetings, and general outreach efforts can be found in the Appendix. Copies of the draft FY 2022-2023 Annual Action Plan are available for the public to read on the City website and at City Hall (Planning Department and Office of the City Clerk). Copies are also available for review by requesting in person or by telephone, fax, or e-mail. City staff ensured adequate notification of public hearings. Advance notice of public hearings was printed in newspapers of general circulation at least ten days prior to the meeting date and translation services were available upon request for non-English speaking residents. Additionally, the City ensured reasonable access to information and records related to the development of the FY 2022-2023 Annual Action Plan and the expenditure of resources for programs funded by CDBG. The final Consolidated Plan, Annual Action Plans, Substantial Amendments to the Plans, and annual performance reports will be available for five years at City Hall.

### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Internet Outreach	Non-targeted/broad community	A Notice of Funding Availability (NOFA) was posted on the City's CDBG Homepage on December 22, 2021 announcing that applications for funding would be accepted from December 23 to January 21, 2022	Two applications were received; one from the Housing Rights Center and one from the Public Works Department.	There were no comments not accepted.	

2	Newspaper Ad	Non-targeted/broad community	<p>A Notice of Funding Availability (NOFA) was published in the San Gabriel Valley Examiner on December 23 and December 30, 2021 announcing the availability of funds for FY 2022-2023. The City also published a notice in the San Gabriel Valley Examiner on March 10, 2022 announcing the availability of the draft Action Plan for a 30-day public review and comment period from March 22, 2022 to May 10, 2022; The notice also announced a public hearing would be held on the draft FY 2021-2022 Annual Action Plan at the March 22, 2022 Council Meeting and announced the second public hearing would be held on May 10, 2022 for adoption of the final Action Plan for FY 2022-2023. All Public notices published in the San Gabriel Valley Examiner were posted at City Hall, and were</p>	No comments were received.	There were no comments not accepted	
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				posted on the City's Website.				
3	Public Hearings	Non-targeted/broad community		A public hearing was held before the City Council on March 22, 2022 to discuss community needs, funding applications and potential allocations.	No comments were received.	There were no comments not accepted.		
4	30-day Public Review	Non-targeted/broad community		A 30-day public review was held from March 22 to May 10, 2022. Copies of the draft FY 2022-2023 Action Plan were available for the public to read on the City website and at City Hall (Planning Department and Office of the City Clerk). Copies will also be available for review by requesting in person or by telephone, fax, or e-mail.	No comments were received.	There were no comments not accepted.		
5	Public Hearing	Non-targeted/broad community		A second public hearing before the City Council was held on May 10, 2022 to adopt the Annual Action Plan.	No comments were received.	There were no comments not accepted.		

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

In addition to the \$301,679 in CDBG funds expected in FY 2022-2023, there is \$580.80 (\$581) in prior year funds which are allocated as part of the FY 2022-2023 Annual Action Plan. Therefore, the amount committed to activities in this Action Plan is \$302,260.

For planning purposes, the City does not anticipate a significant amount from program income. If improvement projects and economic development efforts. available, program income will be used to support economic development efforts and City infrastructure improvement projects.

## Anticipated Resources

### Introduction

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 5			Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation Anticipated: \$	Program Income: \$	Prior Year Resources: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$301,679	0	\$581	\$302,260	The City of Glendora received an allocation of \$301,679 in CDBG funds for FY 2022-2023, and \$580.80 in prior year resources.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Federal funds will leverage additional resources as grant opportunities become available.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

There is currently no publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.

**Discussion**

See discussion above.



## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Infrastructure and Public Facilities	2018	2022	Non-Housing Community Development	CDBG Low-Mod Income Target Areas	Infrastructure and Public Facilities	CDBG: \$241,925	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2015 Persons Assisted
2	Economic and Human Development	2018	2022	Non-Housing Community Development	CDBG Low-Mod Income Target Areas	Economic and Human Development	CDBG: \$0	Facade treatment/business building rehabilitation: 0 Business
3	Fair Housing	2018	2022	Fair Housing		Fair Housing	CDBG: \$15,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 60 Persons Assisted
4	Administration and Planning	2018	2022			Administration and Planning	CDBG: \$45,335	

Table 6 – Goals Summary

## Goal Descriptions

1	<b>Goal Name</b>	Infrastructure and Public Facilities
	<b>Goal Description</b>	Improve and expand infrastructure and public facilities that benefit low- and moderate-income neighborhoods and residents. The Objective/Outcome categories will be A Suitable Living Environment/Availability/Accessibility (SL-1), with a goal of assisting 5 public facilities/infrastructure projects (1 annually). A total of 7,309 disabled residents will benefit from ADA accessibility improvements.
2	<b>Goal Name</b>	Economic and Human Development
	<b>Goal Description</b>	Provide for the economic development needs of low- and moderate- income persons and neighborhood target areas. The Objective/Outcome categories will be Economic Opportunity/Availability/Accessibility (EO-1), with a goal of assisting three businesses over five years.
3	<b>Goal Name</b>	Fair Housing
	<b>Goal Description</b>	Promote fair and equal housing choice for all persons, promote housing that is accessible to and usable by persons with disabilities, and comply with the non-discrimination requirements of the various Fair Housing laws. The Objective/Outcome categories will be Decent Housing/Availability/Accessibility (DH-1), with a goal of assisting 250 low/mod people (about 50 annually).
4	<b>Goal Name</b>	Administration and Planning
	<b>Goal Description</b>	Provide for administration and planning activities to develop housing and community development strategies and programs needed to carry out actions that address identified needs in the Consolidated Plan. The Objective/Outcome categories will be A Suitable Living Environment/Availability/Accessibility (SL-1), with a goal of successfully administering the CDBG program per HUD regulations.

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The City of Glendora received \$301,679 of CDBG funds for FY 2022-2023. In addition to these funds, there is \$580.80 (\$581) of unspent funds available from FY 2020-2021. The combined amounts provide for a total of \$302,260 in CDBG programming for FY 2022-2023. The total amount of funding recommendations benefiting low- and moderate-income persons equals 100% for funds subject to the low/mod benefit calculations.

Based on the limited amount of resources available to the City, statutory restrictions, and the Priority needs established in the Consolidated Plan, staff recommendations for the FY 2022-2023 Annual Action Plan are as follows:

1. Administration: CDBG Administration \$45,335; Fair Housing \$15,000; **Sub-Total** \$60,335.
2. Activities: Street Improvement Project (Nine Streets south of Juanita Ave, west of Glendora Ave.: Newburgh, Laxford, Carter, Santa Fe, Vermont, Pennsylvania, Washington, Bender and Westridge). \$241,925 in FY 2022-2023 Entitlement funding to be combined with \$441,637 in prior year funding already allocated.

#### Projects

#	Project Name
1	Street Improvement Project - Nine streets south of Juanita Ave and west of Glendora Ave.: Newburgh, Laxford, Carter, Santa Fe, Vermont, Pennsylvania, Washington, Bender and Westridge
2	Fair Housing
3	General CDBG Administration

**Table 7 - Project Information**

#### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

During the development of this FY 2018-2023 Consolidated Plan, which forms the basis for establishing objectives and outcomes in the Strategic Plan and five (5) subsequent Annual Action Plans, the following priority needs and objectives were established:

1. **Infrastructure and Public Facilities:** Improve and expand infrastructure and public facilities that benefit low- and moderate-income neighborhoods and residents.

2. **Economic and Human Development:** Provide for the economic development needs of low- and moderate- income persons and neighborhood target areas.
3. **Fair Housing:** Promote fair and equal housing choice for all persons, promote housing that is accessible to and usable by persons with disabilities, and comply with the non-discrimination requirements of the various Fair Housing laws.
4. **Administration and Planning:** Provide for administration and planning activities to develop housing and community development strategies and programs needed to carry out actions that address identified needs in the Consolidated Plan.

These established priority needs form the basis for allocating investments geographically within the jurisdiction during the next five-year period and are a result of various community outreach efforts and consultation meetings developed under the Citizen Participation process. Given the limited resources the City will receive, the City will be relying on non-profit agencies to assist in addressing obstacles to meet underserved needs.

The City's strategy of focusing CDBG funds on public facilities and infrastructure are in line with HUD's guidance urging grantees to consider using CDBG funds, to the extent possible, to support investments in predevelopment activities for infrastructure and public facilities activities per a Presidential Memorandum issued January 16, 2015, which instructed federal agencies to expand support for predevelopment activities.

Given the limited CDBG funding allocation, affordable housing is not identified as a priority for CDBG funds. The City will be supporting affordable housing through other programs and activities, including planning tools such as density bonus incentives and zoning provisions for accessory dwellings and supportive/transitional housing, and Housing Choice Vouchers.

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	Street Improvement Project - Nine Streets south of Juanita Ave and west of Glendora Ave.
	<b>Target Area</b>	Census Tract 4039.02, Block Group 2
	<b>Goals Supported</b>	Infrastructure and Public Facilities
	<b>Needs Addressed</b>	Infrastructure and Public Facilities
	<b>Funding</b>	CDBG: \$241,925
	<b>Description</b>	Rehabilitation of the deteriorating pavement between Grand Avenue and Glendora Avenue, north of Arrow Highway. Project area will include street segments of Newburgh Street, Laxford Street, Carter Drive, Westridge Avenue, Bender Avenue, Washington Avenue, Vermont Avenue and Santa Fe Avenue.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The project will benefit 2,015 residents of which 1,035 (51.36%) are considered low- and moderate- income within Census Tract 4039.02.
	<b>Location Description</b>	The work is within the low- and moderate-income area of Census Tract 4039.02.
	<b>Planned Activities</b>	Work will include replacing damaged curb, gutter, sidewalk and curb ramps to provide a safe and accessible path of travel.
2	<b>Project Name</b>	Fair Housing
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Fair Housing
	<b>Needs Addressed</b>	Fair Housing
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	The Housing Rights Center will assist the City with fair housing complaint intake, enforcement, and education and outreach activities. This will foster fair and equal housing choice for all persons.
	<b>Target Date</b>	6/30/2023

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 35 persons will benefit.
	<b>Location Description</b>	The project is available on a citywide basis. The program is administered at 520 S Virgil Ave, Ste 400, Los Angeles, CA 90020 by the Housing Rights Center. Services will be available to all residents city-wide.
	<b>Planned Activities</b>	The Housing Rights Center will assist the City with fair housing complaint intake, enforcement, and education and outreach activities. This will foster fair and equal housing choice for all persons.
<b>3</b>	<b>Project Name</b>	General CDBG Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Administration and Planning
	<b>Needs Addressed</b>	Administration and Planning
	<b>Funding</b>	CDBG: \$45,335
	<b>Description</b>	Provide for administration and planning activities to develop housing and community development strategies and programs needed to carry out actions that address identified needs in the Consolidated Plan.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable
	<b>Location Description</b>	Project is available on a citywide basis. The program is administered at 116 E. Foothill Blvd. Glendora, CA 91741 by the City's Planning Department.
<b>Planned Activities</b>	Provide for administration and planning activities to develop housing and community development strategies and programs needed to carry out actions that address identified needs in the Consolidated Plan.	

## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

With limited CDBG funds, the City plans to focus on a limited number of activities for FY 2022-2023. Geographic distribution of funding is based on the nature of the activity to be funded and will occur as follows:

- Fair housing services will be provided citywide to all residents; and
- Street Improvement Projects administered by the Public Works Department will take place on primarily residential streets in the City’s low- and moderate-income areas.

### Geographic Distribution

Target Area	Percentage of Funds
CDBG Low-Mod Income Target Areas	80%

Table 8 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

Given the limited level of CDBG funding, the City believes that a cost-effective strategy is to concentrate improvements in the low- and moderate-income areas.

### Discussion

See discussions above.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

As stated, there are limited opportunities and funding available to provide affordable housing in Glendora. The City will continue to seek new partnerships in the upcoming years. During FY 2022-2023 the City will address affordable housing needs through the following programs:

- **Housing Choice Vouchers Rental Assistance (DH-2):** Housing Choice Vouchers will be available to extremely low- and low-income City resident through the Los Angeles County Development Authority (LACDA). Approximately 47 low-income (0-50 percent AMI) renter-households will be assisted, which will include elderly, single-parent, and disabled special needs households.
- **Fair Housing Program (DH-1):** The City’s Fair Housing Program is administered by the Housing Rights Center (HRC), which provides fair housing services and landlord/tenant information to residents and housing providers who request counseling, resource referral, complaint investigation, and public education on all forms of housing discrimination. Approximately 35 low-income (0-50 percent AMI) persons will be assisted, including elderly, single-parent, and disabled special needs households.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	0
Non-Homeless	35
Special-Needs	0
Total	35

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	35
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	35

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

See discussions above.



## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

No public housing is located in the City of Glendora.

### **Actions planned during the next year to address the needs to public housing**

Not Applicable. No public housing is located in the City of Glendora.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Not Applicable. No public housing is located in the City of Glendora.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The Los Angeles County Development Authority (LACDA) administers the Housing Choice Voucher program on behalf of the City of Glendora. LACDA is identified as a High Performing Housing Authority and is not designated as troubled under 24 CFR part 902.

### **Discussion**

See discussions above.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The population of homeless is small in the City of Glendora and the City has very limited resources to address homelessness. Homeless activities have not been established as a high priority for the purpose of spending CDBG funds in the FY 2018-2023 Consolidated Plan. In addition, Therefore, the City relies on coordinated efforts with the following agencies the needs of those experiencing homelessness:

- The East San Gabriel Valley Coalition for the Homeless to provider information, counseling, and referral services to homeless persons that reside in Glendora; Los Angeles Homeless Services Authority (LAHSA) to provide shelter opportunities; and
- The Glendora Welfare Agency's Operation Improvement Program to provide financial assistance to homeless or those that are at-risk of being homeless. Motel vouchers, transportation services, food, clothing, gasoline vouchers, rental assistance, utility payments and referral services are provided through this program; and
- The Los Angeles Homeless Services Authority (LAHSA) to provide shelter opportunities.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

In 2018, the City of Glendora, in collaboration with four other SGV cities (Azusa, Covina, Duarte, and West Covina) applied for Los Angeles County Measure H funds under the Priority Area of enhancing County Service systems for those experiencing or at-risk of homelessness. A grant of \$343,250 was awarded to these five communities to retain case managers to assist the homeless.

In addition, the City of Glendora is a voting member of the Homelessness Committee of the San Gabriel Valley Council of Governments (SGVCOG) to study homeless issues and programs. The City will continue to work with SGVCOG and the other agencies listed in the Introduction to this section to reach out to homeless persons and assess their individual needs.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City will work with the above agencies to address emergency shelter and transitional housing needs of homeless persons.

#### **Helping homeless persons (especially chronically homeless individuals and families, families**

**with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City relies on coordinated efforts with several agencies the needs of those experiencing homelessness. Specifically, The Glendora Welfare Agency's Operation Improvement Program provides financial assistance to those that are at-risk of being homeless. Motel vouchers, transportation services, food, clothing, gasoline vouchers, rental assistance, utility payments and referral services are also provided through this program.

Measure H grant funds from Los Angeles County are allocated to Union Station Homeless Services to provide case management services to the homeless and those at-risk of homelessness in Glendora and four surrounding cities (Azusa, Covina, Duarte, Glendora, and West Covina). These services assist the chronically homeless persons to transition to permanent housing and helps prevents those at-risk from becoming homeless.

Due to COVID-19, the City of Glendora has made some changes. On April 14, 2020, the City Council authorized funding from the Affordable Housing Fund to allow staff to execute agreements with local hotels, motels and similar businesses to house and provide services to homeless individuals for the duration of the local emergency declared for COVID-19. The approved funding by the city has made it possible to utilize motels and services in Glendora to house the homeless.

The Union Station navigation team continues to respond to referrals and triage and assess each individual for resource matching. The referrals are assessed to determine who is eligible for project room key, which is designed to house vulnerable individuals that are most susceptible to contracting the Coronavirus. The Community Services Department coordinates with the housing navigators and law enforcement to seamlessly provide strategic outreach and referral services for homeless individuals.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The City continues to coordinate with the agencies listed in the Introduction to this section. The

comprehensive services provided by the agencies discussed above target those who are most at-risk, including extremely low-income individuals and families, those who are being discharged from publicly funded institutions and systems of care, and those who are receiving assistance from public or private agencies. Services provided assist low-income individuals and families with the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

The City continues to operate the Emergency Rent Assistance Program using CARES Act funds (CDBG-CV). These funds address the impacts of COVID-19, which often disproportionately affect extremely-low and low-income individuals and families. Temporary assistance with rent can help prevent those individuals and families from becoming homeless.

### **Discussion**

See discussion above.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

Glendora works to remove barriers to affordable housing by implementing a Housing Element that is consistent with California law and taking actions to reduce costs or provide off-setting incentives to assist in the production of safe, high-quality, affordable housing. However, the increasing costs of producing all housing, including affordable housing, and the lack of governmental resources to underwrite the costs make producing affordable housing very difficult. These factors tend to disproportionately impact lower- and moderate-income households due to their more limited capacity to absorb rising market costs. Even when resources are available, it is often not sufficient to underwrite enough of the costs to produce housing for the very low and extremely low population. The City is committed to removing governmental constraints that hinder the production of housing, and offers a one-stop streamlined permitting process to facilitate efficient entitlement and building permit processing.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City updated its Housing Element for the 2013-2021 planning period and is currently in the process of updating the Housing Element for the 2021-2029 planning period, but that undertaking is not yet completed. The update did not identify significant governmental constraints to housing development. The City has already completed the following actions aimed at ameliorating the negative effects of public policies:

- 2016 – Amended the City’s density bonus provisions to be consistent with State law.
- 2016 – Amended the Zoning Code to address the provision for employee housing.
- 2017 – Amended the City’s processing of Second Kitchen Unit to be consistent with State law.

The City will continue to implement the streamlined permit processing as required by State law and offer incentives to foster affordable housing development through State density bonus law and local incentives.

Fair housing issues are also affordable housing issues since they disproportionately impact low- and moderate-income residents. The City also identifies and addresses barriers to fair housing as part of the development of the Analysis of Impediments to Fair Housing Choice (AI). The 2018-

2022 AI did not identify any Glendora land use policies or zoning which would present an impediment to fair housing choice.

**Discussion**

See discussions above.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

This section discusses the City's underserved needs and institutional structure for delivering housing and community development activities.

### **Actions planned to address obstacles to meeting underserved needs**

The City will rely on its existing network of public and nonprofit service agencies, along with the City's Community Services Department, to provide an array of supportive services for the City's underserved groups, which include the elderly, homeless and at-risk homeless families and individuals, and the disabled. The City uses a portion of its CDBG administration funds to provide a fair housing program that targets many of the City's underserved residents. Fair housing is a homeless prevention strategy, allowing many equal access to housing and assisting those facing unfair treatment in the housing market. CDBG funds will also be used to provide needed street improvements in low- and moderate-income neighborhoods, in which many of those underserved individuals may reside.

### **Actions planned to foster and maintain affordable housing**

The City will continue to foster affordable housing development in the community through incentives such as density bonuses. The City identifies and addresses barriers to fair housing as part of the development of the Analysis of Impediments to Fair Housing Choice (AI). Fostering fair housing as a homeless prevention strategy can assist those facing unfair evictions and foreclosure frauds, often those most in need of affordable housing, and therefore be able to remain at their homes.

### **Actions planned to reduce lead-based paint hazards**

The City's Code Enforcement staff will continue to provide information of lead-based paint hazards and resources for abatement to residents. Such information is also available at public counters.

### **Actions planned to reduce the number of poverty-level families**

The City continues expand economic opportunities for lower income persons, especially those living in poverty. The City maintains a reputation as one of the most business friendly communities. The City's Economic Action Plan (2017) outlines various actions to attract and retain businesses and employment in the City, including providing educational workshops and informational materials, assisting in business licensing and land use/zoning issues, and attracting filming in Glendora that would provide employment and vendor opportunities for local residents

and businesses. The City also created a dedicated section on its website to function as a centralized location for information and resources for existing and prospective businesses.

#### **Actions planned to develop institutional structure**

The City's Housing Authority took over the management of the former Redevelopment Agencies housing obligations when it became the Housing Successor. Also in response to the dissolution of Redevelopment, the City eliminated the Housing Division and consolidated the administration of CDBG program under the City's Planning Department. City staff had consulted with HUD staff and attended HUD trainings in order to better craft a CDBG program that can be delivered in a cost-effective manner. City staff will continue to communicate and work with HUD staff to implement the CDBG program and develop institutional structure.

#### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City will continue to coordinate with public and private housing and services agencies to deliver housing and community development activities in the community. Various agencies will continue to be invited to attend public meetings related to the CDBG program.

#### **Discussion**

See discussions above.



## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

The following section relates to funding as follows:

- **Program Income:** The City's Housing Rehabilitation Program funded in previous years occasionally generates program income in the form of loan payoffs. No revolving loan fund or floating fund has been established by the City. The City does not anticipate any Program Income during the next year. If program income is generated, it will be allocated to the Street Improvement Project.
- **Prior Year Program Income:** No prior year Program Income is unallocated.
- **Proceeds from Section 108 Loan Guarantees:** The City has not received Section 108 loan funds; thus, there are no proceeds from Section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the strategic plan.
- **Surplus from Urban Renewal Settlements:** The City does not have any urban renewal surplus funds for community development and housing activities.
- **Grant Funds Returned to the Line of Credit:** The City has not been required to return any funds to the line of credit.
- **Income from Float-Funded Activities:** The City has not established any float- funded activities that would generate income.
- **Urgent-Need Activities:** No urgent need activities were identified by the City for FY 2022-2023.
- **CDBG Funds Used to Benefit Persons of Low- and Moderate-Income:** The City of Glendora received \$301,679 of CDBG funds for FY 2022-2023. In addition to the \$301,679 in CDBG funds expected in FY 2022-2023, there is \$580.80 (\$581) in unspent funds available from FY 2021-2022. The combined amounts provide for a total of \$302,260 in CDBG programming for FY 2022-2023. The total amount of funding recommendations benefiting low- and moderate income persons for FY 2022-2023 Equals 100 percent for

funds subject to the low/mod benefit calculations.

**Community Development Block Grant Program (CDBG)**

**Reference 24 CFR 91.220(I)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed 0
- 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. 0
- 3. The amount of surplus funds from urban renewal settlements 0
- 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan 0
- 5. The amount of income from float-funded activities 0
- Total Program Income: 0**

**Other CDBG Requirements**

- 1. The amount of urgent need activities 0
- 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low- and moderate-income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low- and moderate-income. Specify the years covered that include this Annual Action Plan. 100.00%

# **APPENDIX A**

## **Proofs of Publication**

- Notice of Funding Availability
- Notice of 30-Day Public Comment Period and Public Hearing

## **Public Comments Received**

- no public comments were received

**San Gabriel Valley Examiner**

1160 Englewild Dr.  
Glendora, CA 91741  
626-852-3374

**City of Glendora**  
**Attn: City Clerk**  
116 E. Foothill Blvd.  
Glendora, CA 91741

**PROOF OF PUBLICATION  
(201 5.5 C.C.P.)**

**STATE OF CALIFORNIA**  
**County of Los Angeles**

I am a resident of the county aforesaid. I am over the age of eighteen years, I am not a party to the above-entitled matter. I am the principal clerk of the Publisher of the San Gabriel Valley Examiner, an adjudicated newspaper of general circulation printed and published weekly in the City of Glendora, County of Los Angeles. The San Gabriel Valley Examiner has been adjudged a newspaper of general circulation by the Superior Court of the County of Los Angeles, State of California, under the date of July 19, 1999, case Number KS 005341. The notice, of which the annexed is a true printed copy, has been published in each regular and entitled issue of said newspaper and not any supplement thereof on the following dates to wit:

**February 25 and March 4, 2021**

I declare under penalty of perjury that the foregoing is true and correct.

Executed in the City of Glendora, Los Angeles County, California

On this 4th day of March 2021.

  
\_\_\_\_\_  
Signature



**PUBLIC NOTICE**  
**CITY OF GLENDORA**  
**NOTICE OF AVAILABILITY OF COMMUNITY**  
**DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR**  
**FISCAL YEAR 2021-2022**

**NOTICE IS HEREBY GIVEN** that the City of Glendora is currently accepting applications for eligible Community Development Block Grant (CDBG) funded projects or services for the next Fiscal Year, July 1, 2021 through June 30, 2022.

**PROPOSAL:** The primary objective of the Federal Housing and Urban Development Department's (HUD) CDBG program is "the development of viable urban communities by providing decent housing, a suitable environment and expanding economic opportunities principally for persons of low-and moderate income." The City of Glendora anticipates receiving approximately \$285,000 from HUD which will be allocated to various eligible projects and programs.

The City is requesting proposals from interested, tax-exempt California non-profit organizations and City Departments that provide eligible CDBG services and/or projects benefiting residents. All eligible applications will be reviewed by the Community Development Department and forwarded by recommendation to the City Council.

The City Council will hold a public hearing at a later date in April 2021 to review the recommendations and in May 2021 to make the final award determinations.

Those interested must complete an application package which will be available starting February 25, 2021. Application packages will be available on the City's website [www.cityofglendora.org](http://www.cityofglendora.org) or at the City of Glendora, Community Development Department, 116 East Foothill Boulevard, Glendora, California 91741.

**Applications will be accepted until 5:00 p.m. on Friday, March 19, 2021 at the City of Glendora Community Development Department, 116 East Foothill Boulevard, Glendora.** Applications may not be sent by facsimile and no extension of the deadline will be granted. Applications may be photocopied, but must be signed by the official authorized to act on behalf of the applicant.

Questions regarding this request for proposal should be directed to Valerie Velasquez, Economic Development and Housing Manager, City of Glendora, 116 East Foothill Boulevard, Glendora, California 91741 at (626) 914-8292 or via email at [vvelasquez@cityofglendora.org](mailto:vvelasquez@cityofglendora.org).

Kathleen R. Sessman, City Clerk/Communications Director  
Published San Gabriel Valley Examiner: February 25, 2021 and March 4, 2021.

I, Kathleen R. Sessman, City Clerk/Communications Director of the City of Glendora, hereby certify that a copy of this Notice was posted on the bulletin board outside the City Hall Council Chamber, 116 E. Foothill Boulevard at 2:00 p.m. on February 22, 2021.

Kathleen R. Sessman, MMC  
City Clerk/Communications Director

Publish San Gabriel Valley Examiner: February 25, 2021 and March 4, 2021. #GB04

**San Gabriel Valley Examiner**

709 E. Route 66 Ste. A  
Glendora, CA 91740  
626-852-3374

**City of Glendora**

**Attn: City Clerk**

116 E. Foothill Blvd.  
Glendora, CA 91741

(PLEASE SEE PAGE 2 FOR AD COPY)

**NOTICE OF PUBLIC HEARING**  
**CDBG Action Plan FY 22-23**  
**(GC02)**

**PROOF OF PUBLICATION**  
**(201 5.5 C.C.P.)**

STATE OF CALIFORNIA  
County of Los Angeles

I am over the age of eighteen years, I am not a party to the above-entitled matter. I am the principal clerk of the Publisher of the San Gabriel Valley Examiner, an adjudicated newspaper of general circulation printed and published weekly in the City of Glendora, County of Los Angeles. The San Gabriel Valley Examiner has been adjudged a newspaper of general circulation by the Superior Court of the County of Los Angeles, State of California, under the date of July 19, 1999, case Number KS 005341. The notice, of which the annexed is a true printed copy, has been published in each regular and entitled issue of said newspaper and not any supplement thereof on the following dates to wit:

**March 10, 2022**

I declare under penalty of perjury that the foregoing is true and correct.

Executed in the City of Glendora, Los Angeles County, California

On this **10th** day of **March** 2022.

\_\_\_\_\_  
Signature



NOTICE OF PUBLIC HEARING
GLENDDORA CITY COUNCIL

NOTICE IS HEREBY GIVEN that the Glendora City Council will hold a public hearing in the City Council Chambers of City Hall, 116 E. Foothill Boulevard, Glendora, California, on Tuesday, March 22, 2022 at 7:00 p.m. to receive and consider public input on needs and resources relative to the One-Year Action Plan for Fiscal Year 2022-2023.

PLEASE TAKE NOTICE that in the event an Executive Order issued by Governor Newsom and/or the City's declaration of a local emergency related to COVID-19 are still in effect on the dates scheduled to conduct the noticed meetings, it may be necessary to conduct a virtual City Council meeting utilizing the Zoom Video Communications platform.

PUBLIC HEARING MEETING LOCATION AND DATE

The City of Glendora is requesting public input on its Community Development Block Grant (CDBG) Program at 7:00 P.M., at its March 22, 2022 City Council meeting. The draft Annual Action Plan will be available on March 22, 2022 for a 30-day public review, ending May 10, 2022.

In compliance with the American with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City of Glendora's City Clerk's Office at (626) 914-8210. Notification 48 hours prior to the scheduled City Council meetings will enable the City to make reasonable arrangements to ensure accessibility to the meeting.

BACKGROUND

Consolidated Plan: Every five years, the CDBG program requires that the City adopt a "Consolidated Plan," which establishes the goals and objectives of the City's CDBG program. During the development of this 2018-2023 Consolidated Plan, which forms the basis for establishing objectives and outcomes in the Strategic Plan and five (5) subsequent Annual Action Plans, the following priority needs and objectives were established:

- 1. Infrastructure and Public Facilities: Improve and expand infrastructure and public facilities that benefit low- and moderate-income neighborhoods and residents.
2. Economic and Human Development: Provide for the economic development needs of low- and moderate-income persons and neighborhood target areas.
3. Fair Housing: Promote fair and equal housing choice for all persons.
4. Administration and Planning: Provide for administration and planning activities to carry out actions that address identified needs in the Consolidated Plan.

These established Priority Needs form the basis for allocating investments geographically within the City during the next five-year period and are a result of various community outreach efforts and consultation meetings developed under the Citizen Participation process.

Only eligible activities that receive a High priority level in the FY 2018-2023 Consolidated Plan will be funded during the five year period.

Annual Action Plan: The Annual Action Plan is part of the Five-Year Consolidated Plan and serves as the City's application for funding from HUD. The City of Glendora will receive an allocation of approximately \$300,000 of CDBG funds for FY 2022-2023. The Federal Budget has not been approved at this time, however the City must meet certain statutory deadlines in submitting its Action Plan and allowing for citizen participation, as such staff has developed this allocation amount based on last year's allocation. Once the official allocation for Glendora is released from HUD, staff will revise the budget with 20% for Administration and Fair Housing and 80% for Infrastructure. Final figures will be presented at the May 10, 2022 meeting for adoption of the Annual Action Plan.

In addition to the annual allocation, unspent funds are available from prior years in the amount of \$580.80 (\$581). These unspent funds will be allocated to projects in FY 2022-2023. Combined with the anticipated allocation, a total of \$300,581 will be available in FY 2022-2023.

Table with 2 columns: CDBG 2022-2023 Allocation, Unspent Funds prior years, Total. Values: \$300,000 (estimate), \$581, \$300,581

The CDBG funding may be allocated to the following types of eligible projects:

- 1. Acquisition: by purchase, long-term lease, and donation of real property for an eligible public purpose.
2. Disposition: of real property acquired under the CDBG Program.
3. Construction and Rehabilitation: of certain publicly owned facilities, such as (a) senior citizen centers; (b) parks and playgrounds; (c) community centers; (d) fire protection facilities and equipment; (e) sidewalks and street improvements; (f) water and sewer systems.
4. Rehabilitation of publicly and privately owned housing: for low-and moderate-income households.
5. Public Services: which are new or expanding, and directed toward meeting employment, crime prevention, childcare, drug abuse prevention, homeless assistance, or other community service needs.
6. Removal of Architectural Barriers: that restricts the mobility and accessibility of elderly or handicapped persons to publicly owned and privately-owned buildings, facilities, and improvements.
7. Special Economic Development Activities: that provide grants, loan guarantees and other forms of necessary or appropriate support to private "for profit" businesses to provide increasing employment opportunities and other public benefit.

While funding amounts are somewhat flexible, there are statutory limitations that restrict the amount of funding for Planning and Administration costs to not more than 20 percent of the annual grant allocation and limit public services to 15 percent of the annual grant allocation.

Based on the limited amount of resources available to the City, statutory restrictions, and the Priority Needs established, staff recommendations for the FY 2022-2023 CDBG One-Year Annual Action Plan are as follows:

Table with 2 columns: ACTIVITY, AMOUNT. Rows include General CDBG Administration (\$45,000), Fair Housing (\$15,000), Administration and Fair Housing Sub-Total (\$60,000), Street Improvement Project (\$240,581), Infrastructure Sub-Total (\$240,581), Total CDBG Budget for Fiscal Year 2022-2023 (\$300,581)

PUBLIC REVIEW AND COMMENT PERIOD

All interested persons are invited to the Public Hearing to comment on the City's CDBG program and Action Plan. In addition, written comments may be submitted to the City prior to the public hearing and during the 30-day public comment period.

Comments from the public hearing and those submitted to staff during the comment period will be addressed in the final version of the Plans submitted to the U.S. Department of Housing and Urban Development. Comments and questions regarding the Plans can be addressed to:

Valerie Velasquez, Economic Development and Housing Manager
City of Glendora
116 E. Foothill Boulevard
Glendora, CA 91741
(626) 914-8292

All interested parties are invited to attend said hearing and express their views on this matter. Should you be unable to attend the public hearing, your comments must be made in writing and delivered to the City Clerk prior to the scheduled hearing date. Related documents are on file for public inspection at the Office of the City Clerk and the Community Development Department, 116 E. Foothill Boulevard Glendora, California, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Thursday, exclusive of holidays. City staff can be contacted at (626) 914-8292.

Further information on the Action Plan may be obtained or viewed at the following locations commencing on March 22, 2022:

- 1. OFFICE OF THE CITY CLERK: Glendora City Hall, 116 E. Foothill Boulevard, Glendora, CA 91741, (626) 914-8210
2. COMMUNITY DEVELOPMENT DEPT.: Glendora City Hall, 116 E. Foothill Boulevard, Glendora, CA 91741, (626) 914-8292

If you challenge this action(s) in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to, the public hearing.

Kathleen R. Sessman, City Clerk/Communications Director
Publish in the San Gabriel Valley Examiner on March 10, 2022. #GC02

# **APPENDIX B**

## **HUD Community Development Block Grant Application Documents**

- SF 424 – Application for Federal Assistance
- SF 424 (D) – Assurances – Construction Programs
- Certifications

Application for Federal Assistance SF-424		
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify):</b> <input type="text"/>
<b>* 3. Date Received:</b> <input type="text"/>	<b>4. Applicant Identifier:</b> B-22-MC-06-0589	
<b>5a. Federal Entity Identifier:</b> B-22-MC-06-0589	<b>5b. Federal Award Identifier:</b> B-22-MC-06-0589	
<b>State Use Only:</b>		
<b>6. Date Received by State:</b> <input type="text"/>	<b>7. State Application Identifier:</b> <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
<b>* a. Legal Name:</b> City of Glendora		
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 95-6000715	<b>* c. Organizational DUNS:</b> 0761916000000	
<b>d. Address:</b>		
<b>* Street1:</b> 116 E. Foothill Boulevard	<input type="text"/>	
<b>Street2:</b>	<input type="text"/>	
<b>* City:</b> Glendora	<input type="text"/>	
<b>County/Parish:</b> Los Angeles	<input type="text"/>	
<b>* State:</b>	CA: California	
<b>Province:</b>	<input type="text"/>	
<b>* Country:</b>	USA: UNITED STATES	
<b>* Zip / Postal Code:</b> 91741-3380	<input type="text"/>	
<b>e. Organizational Unit:</b>		
<b>Department Name:</b> Community Development Dept.	<b>Division Name:</b> Housing & Economic Development	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
<b>Prefix:</b> Ms.	<b>* First Name:</b> Valerie	<input type="text"/>
<b>Middle Name:</b>	<input type="text"/>	
<b>* Last Name:</b> Velasquez	<input type="text"/>	
<b>Suffix:</b>	<input type="text"/>	
<b>Title:</b> Economic Development and Housing Manager		
<b>Organizational Affiliation:</b> <input type="text"/>		
<b>* Telephone Number:</b> 626-914-8292	<b>Fax Number:</b> 626-914-8292	
<b>* Email:</b> vvvelasquez@cityofglendora.org		



**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development (HUD)

**11. Catalog of Federal Domestic Assistance Number:**

14-218

CFDA Title:

Community Development Block Grant (CDBG)

**\* 12. Funding Opportunity Number:**

N/A

\* Title:

Title I Entitlement, Sec. 106 (b)

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Fiscal Year 2022-2023 One-Year Action Plan for the City's CDBG program.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="301,679.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value=""/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="301,679.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

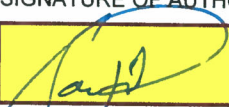
**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE City Manager
APPLICANT ORGANIZATION City of Glendora	DATE SUBMITTED 6/1/22



**CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.


**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

  
\_\_\_\_\_  
Signature of Authorized Official

6/1/22  
\_\_\_\_\_  
Date

City Manager  
\_\_\_\_\_  
Title

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## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2021-2022, 2022-2023, 2023-2024 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.


**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
  2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.
-

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature of Authorized Official

6/1/22  
\_\_\_\_\_  
Date

City Manager  
\_\_\_\_\_  
Title

**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

N/A  
\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title



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**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

N/A  
\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

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## **Emergency Solutions Grants Certifications**

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

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**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

N/A

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

---

**Housing Opportunities for Persons With AIDS Certifications**

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

N/A

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

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## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.