

(CARES Act) signed into law on March 27, 2020 by the President of the United States.

DISCUSSION

Under the CARES Act, in order to comply with national and local social gathering requirements the bill eliminates the requirement to hold an in-person public hearing and it allows grantees to be reimbursed for COVID-19 activities regardless of the date the costs were incurred. The bill also allows grantees to apply the waiver of statutory regulations to 2019 and 2020 CDBG allocations.

This staff report constitutes the City of Glendora's Substantial Amendment to the following documents:

- CDBG Citizenship Participation Plan
- 2019-2020 Annual Action Plan covering the period of July 2019 through June 2020

The five-day review period for the Substantial Amendment (Amendment) began on May 19, 2020 and concluded on May 25, 2020.

CITIZENSHIP PARTICIPATION PLAN

As provided by HUD's Waivers under the CARES Act, the City will utilize a streamlined amendment process to plan and allocate CDBG-CV funding to respond to the impacts of the COVID-19 pandemic:

- **Reasonable Noticing:** Due to the time-sensitive manner, newspaper publication will not be required. The City will publish a notice on the City website at least five (5) days prior to the availability of substantial amendment documents for public review and the conducting of a public hearing.
- **Public Review Comment:** A five-day public comment period will be provided. Citizens can submit email comments in advance of the public hearing to the attention of the City Clerk.
- **Public Hearing:** A teleconferenced public hearing will be considered adequate. Citizens can submit verbal comments to the City Council at the time of the teleconferenced public hearing.

2019-2020 CDBG ANNUAL ACTION PLAN

The CDBG-CV funds allocated under the CARES Act may be used for a range of eligible activities that prevent, prepare and respond to COVID-19. Activities must meet one of the three National Objectives as required by CDBG Regulations: 1) Benefit to low- moderate- income (LMI) persons; 2) Address slum and blight; and/or 3) Meet an urgent need.

This amendment proposes to add \$179,204 in CDBG-CV funded activities to the 2019-2020 CDBG Annual Action Plan as follows:

- **Business Assistance:** Financial assistance to businesses experiencing financial hardship directly attributed to COVID-19 in order to retain a job held by a low- moderate- income (LMI) person or provide benefit to an LMI person by way of limited clientele in the case of a microenterprise. It is estimated that between eight and fifteen businesses will be assisted, helping to retain approximately five full time equivalent LMI jobs. Assistance to Businesses is included within the Five Year (2018

– 2023) Consolidated Plan as a priority objective under Economic and Human Development
Amount: \$143,364

- **Administration:** Administration of the Business Assistance Program. **Amount: \$35,840**

Upon adopting the terms of the Substantial Amendment to the Citizenship Participation Plan and the 2019-2020 CDBG Annual Action Plan as set forth below, the Amendment will be forwarded to HUD. Given the time-sensitive nature and the intent to utilize these funds in a time efficient manner, HUD is permitting this staff report to serve as the Amendment.

Upon adopting the terms of the Substantial Amendment to the Citizenship Participation Plan and the 2019-2020 CDBG Annual Action Plan as set forth below, the Amendment will be forwarded to HUD. Given the time-sensitive nature and the intent to utilize these funds in a time efficient manner, HUD is permitting this staff report to serve as the Amendment.

FISCAL IMPACT

Under the CARES Act, the FY 2019-2020 CDBG will receive an additional \$179,204 in CDBG-CV funds to carry out the proposed activities without impact to the General Funds. With approval from City Council, the Administrative Services Director will make the necessary budget adjustments to revenues and appropriations for the CARES Act in the amount of \$179,204 for FY 2020.

ENVIRONMENTAL DETERMINATION

There is no CEQA impacts associated with the recommendations in this report.



Respectfully submitted,
Valerie Escalante
 Community Development

Concurs with,
Not Applicable
 Not Applicable

Director <i>Jeff Kugel</i>	Certified as to Available Funds <i>June Overholt</i>	CEQA <i>Not Applicable</i>
Legal Review <i>William W. Wynder</i>		City Manager <i>Adam Raymond</i>

ATTACHMENTS:

- A. Public Notice (Website Posting Required)