

CITY OF GLENDORA

PUBLIC WORKS PLAN CHECK/PERMIT WORKSHEET

Email to: engineeringdiv@cityofglendora.org



Address:	
Description of Work:	_____ _____

Owner Name:	Phone:
Address:	City: Zip:
Applicant Name:	Phone:
Address:	City: Zip:
Contractor/Eng./Arch./Designer Name:	Phone:
Address:	City: Zip:
State License No. :	License Type: Expiration Date:
Workers Comp Carrier:	Policy #: Expiration Date:

	ENGINEERING PLAN CHECKS
# of Plans	Description
	Delta Revision
	Delta Revision/Grading
	Drainage/SWPPP under 1 acre
	Easement Deeds
	Geotech-Soils Report
	Grading (Cut _____ Fill _____)
	Hydro-Hydraulic Report
	Sewer Area Study
	Sewer Improvement
	Signing – Striping
	Stockpile (SWPPP Req. Y/N)
	Storm Drain Improvement
	SUSMP
	SWPPP under 1 acre
	SWPPP over 1 acre
	Tract-Parcel Map
	Traffic Control
	Traffic Study
	Water/Fire Service
	Water Improvement
	Water Irrigation
	Water Serv. Install/Relocation
	Miscellaneous:

	CIP PLAN CHECKS
# of Plans	Description
	Building
	Public Works
	Street
	Traffic
	Water
Limits:	

	DRIVEWAY APPROACH PERMIT
#	Description
	Residential
	Commerical
	Pavers

	CURB CORE PERMIT
#	Description
	Curb Core(s)

	CURB/GUTTER PERMIT
Lin. Ft.	Description

	ENCROACHMENT
Type	Description
	Permanent
	Temporary Duration: _____
	Materials in Street Duration: _____
	Utilities Maintenance Duration/Date: _____
	Pole Replacement Dates: _____

	EXCAVATION	<i>Traffic Control Plan</i>	<i>Y/N</i>
SQ FT	Description		
	Soil		
	Asphalt		
	Concrete		
	Utility		

	PAVING	<i>Traffic Control Plan</i>	<i>Y/N</i>
SQ FT	Description		

	POOL DRAINING
DATE	Description
	Residential
	Commercial

	SIDEWALK
SQ FT	Description

	MOVING HOUSE/BUILDING
Origin	Description
Destination	Description