



**Construction and Demolition (C&D) Waste Management Plan Information Sheet**

Beginning January 1, 2017, under State law, all C&D projects must recycle or reuse 65% of their waste debris. All covered projects are required to submit a Waste Management Plan (WMP).

- Projects with a valuation of \$100,000 or more are required to submit a refundable\* security deposit of 3% of project valuation to a maximum deposit of \$10,000.
- Administrative fees apply as follows:

	<\$100,000	>\$100,000
Athens Haul	\$0	\$80
Self-Haul	\$80	\$160

\*Deposit refunds are issued subject to compliance with the State Law.

**Option 1: C&D WMP Athens Haul**

Request **C&D Bins** from Athens Services to assure compliance with the 65% diversion requirement.

1. Complete WMP and select “Athens Haul”
2. Pay the required administrative fee (if applicable)
3. Pay a refundable security deposit (if applicable)
4. Obtain a permit from Public Works (if applicable)
5. At project completion, complete the WMP Report Form AND submit a copy of Athens invoice(s) reflecting billing for C&D bins. (Weight tickets or additional documentation may be requested at the completion of the project to confirm compliance.)

**Option 2: C&D WMP Self Haul**

Athens Services is the City’s franchise waste hauler. If you choose not to use Athens Services, you must haul your own waste to a recycling facility using your own personal vehicle. Athens Services has the right to impound any bins provided by unauthorized waste haulers in the City.

1. Complete the WMP and select “Self Haul”
2. Pay the required administrative fee
3. Pay a refundable security deposit (if applicable)
4. At project completion, complete the WMP Report Form with:
  - a. Receipts from the vendor/facility which received each material showing the actual weight of that material (recyclables and trash).\*
  - b. Weight slips/counts of materials salvaged or reused in the current project.\*\*
  - c. Any additional information need to support good faith compliance.

\*Each receipt/weight slip MUST clearly state the project title, date, and address.  
 \*\*Type of materials recycled or disposed must be clearly identified



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The following projects are **exempt** from the requirement to file a Waste Management Plan:

1. Immediate or emergency demolition required to protect the public health, safety or welfare, as determined by any public safety official, building official, or code compliance officer of the city given prior to demolition;
2. Swimming pool construction;
3. Work for which a building or demolition permit is not required by this code;
4. Projects for which only a plumbing permit, electrical permit or mechanical permit is required;
5. Roofing projects that do not include removal of the existing roof;
6. Solar collectors;
7. Signage;
8. Detached accessory structures less than 120 square feet in size; or
9. Attached pre-fabricated open patio covers (solid or lattice covered).



**Construction and Demolition (C&D) Waste Management Plan Application**

Please complete the following form for construction and demolition materials produced as a result of a construction or demolition project.

**Job Address:** \_\_\_\_\_

<b>Property Owner's/Business Name:</b>		Date:	
Address:	City:	State:	Zip:
Email:		Phone:	

<b>Contractor:</b>		Permit No.:	
Address:	City:	State:	Zip:
Email:		Phone:	
<input type="checkbox"/> Demolition		<input type="checkbox"/> Construction	
Valuation:	Square Footage:	Start Date:	End Date:
<b>Diversion Plan</b>			
Briefly state how waste materials will be handled at your job site to ensure salvage/reuse or recycling.			



**Construction and Demolition (C&D) Waste Management Plan Application**

**Please select one option and acknowledge the diversion requirements**

**Option 1: Athens Haul, I acknowledge the following:**

I will contact Athens Services at (888) 336-6100 and order bins for the removal of C&D materials.

I will inform Athens the bins are for C&D removal and 65% of C&D debris from this project must be recycled per State law.

I will submit a C&D WMP Report with copies of weight tickets or paid invoices reflecting billing for C&D bins in order to receive my deposit back (if applicable)

**Option 2: Self Haul, I acknowledge the following:**

I will self-haul all C&D materials from my project site to a C&D recycling facility with my own personal vehicle. I understand that Athens Services has the right to impound any bins provided by unauthorized waste haulers in the City.

I understand that 65% of the materials from this project must be recycled.

I will put forth a good faith effort to ensure that a minimum of 65% of the C&D debris from this project will be diverted from a landfill.

I will submit a C&D WMP Report with weight receipts to the City in order to receive my deposit back (if applicable)

I have acknowledged the statements above. Additionally, I understand C&D deposit refunds (if applicable) are issued only after the project receives a FINAL from the building inspector. Invoices and/or weight receipts must be submitted with a Waste Management Plan Report Form within 60 days of the project final date. If I fail to submit the documentation within this time frame, the C&D deposit will be forfeited.

Print Name:	Signature:	Date Signed:

For City Use Only	Plan Approval Status	<input type="checkbox"/> Approved	<input type="checkbox"/> Admin Fee Collected
Project Valuation	\$	<input type="checkbox"/> Further Explanation Needed	<input type="checkbox"/> \$0 <input type="checkbox"/> \$80 <input type="checkbox"/> \$160
Reviewer:		<input type="checkbox"/> Denied	<input type="checkbox"/> Deposit \$
WMP #			<input type="checkbox"/> Deposit Receipt No. _____



<div style="border: 1px solid black; display: inline-block; padding: 5px; margin-right: 10px;"> <b>SELF HAUL MUST COMPLETE</b> </div> <b>Construction and Demolition (C&amp;D) Waste Management Plan Application Material Handling Estimate Worksheet</b>					
Please specify which materials will be reused, recycled or landfilled by completing the table below. List each type of debris item and provide the name of the facility to be used. Save all weight tickets and receipts documenting tons of material recycled, reused, or disposed as they will be required with the C&D WMP Report Form.					
Column A	List <i>estimated</i> quantities of waste generate for each material type in tons.				
Column B, C & D	List estimated quantities of material re-used, recycled, or disposed based on Column A quantities.				
Column E	List the name of all vendors or facilities you plan to use to recycle, re-use, or dispose of the materials listed. See example below for cases where more than one facility was used for a particular material type.				
Column Totals	Add up all material quantities for each column.				
Diversion Percentage Estimate	Calculate the estimated diversion percentage in the section at the end of this worksheet.				
Materials	A	B	C	D	E
	Total Waste Generated	Reuse/Salvage	Recycle	Disposal	Proposed Destination
<i>Example: Cardboard</i>	2 tons	0	1.5	0.5	ABC Recycling Facility (Recycle) Prima Deshecha Landfill (disposal)
Asphalt/Concrete					
Brick/Masonry/Tile					
Wood					
Cardboard					
Drywall					
Metals					
Green Waste					
Garbage/Trash					
Dirt					
Carpet/Foam padding					
Other					
<b>Total</b>					

**Diversion Percentage Estimate**

Column Totals: (B) \_\_\_\_\_ + (C) \_\_\_\_\_ = \_\_\_\_\_ / (A) \_\_\_\_\_ = \_\_\_\_\_ x 100% = \_\_\_\_\_ %

*\*This worksheet reflects an estimate of your diversion plan. If your final weight tickets do not reflect a diversion rate of at least 65%, your deposit may not be refunded.*

