

# CITY OF GLENDORA

## PUBLIC WORKS PLAN CHECK/PERMIT WORKSHEET

Email form to : [engineeringdiv@cityofglendora.gov](mailto:engineeringdiv@cityofglendora.gov)



<b>Address:</b>	
<b>Description of Work:</b>	_____
	_____

<b>Owner Name:</b>		<b>Phone:</b>	
<b>Address:</b>	<b>City:</b>	<b>Zip:</b>	
<b>Applicant Name:</b>		<b>Phone:</b>	
<b>Address:</b>	<b>City:</b>	<b>Zip:</b>	
<b>Contractor/Eng./Arch./Designer Name:</b>		<b>Phone:</b>	
<b>Address:</b>	<b>City:</b>	<b>Zip:</b>	
<b>State License No. :</b>	<b>License Type:</b>	<b>Expiration Date:</b>	
<b>Workers Comp Carrier:</b>	<b>Policy #:</b>	<b>Expiration Date:</b>	

	<b>ENGINEERING PLAN CHECKS</b>
# of Plans	Description
	Delta Revision
	Delta Revision/Grading
	Drainage/SWPPP under 1 acre
	Easement Deeds
	Geotech-Soils Report
	Grading (Cut _____ Fill _____)
	Hydro-Hydraulic Report
	Sewer Area Study
	Sewer Improvement
	Signing – Striping
	Stockpile (SWPPP Req. Y/N)
	Storm Drain Improvement
	SUSMP
	SWPPP under 1 acre
	SWPPP over 1 acre
	Tract-Parcel Map
	Traffic Control
	Traffic Study
	Water/Fire Service
	Water Improvement
	Water Irrigation
	Water Serv. Install/Relocation
	Miscellaneous:

	<b>CIP PLAN CHECKS</b>
# of Plans	Description
	Building
	Public Works
	Street
	Traffic
	Water
<b>Limits:</b>	

	<b>DRIVEWAY APPROACH PERMIT</b>
#	Description
	Residential
	Commerical
	Pavers

	<b>CURB CORE PERMIT</b>
#	Description
	Curb Core(s)

	<b>CURB/GUTTER PERMIT</b>
Lin. Ft.	Description

	<b>ENCROACHMENT</b>
Type	Description
	Permanent
	Temporary Duration: _____
	Materials in Street Duration: _____
	Utilities Maintenance Duration/Date: _____
	Pole Replacement Dates: _____

	<b>EXCAVATION</b>	<i>Traffic Control Plan</i>	<b>Y/N</b>
SQ FT	Description		
	Soil		
	Asphalt		
	Concrete		
	Utility		

	<b>PAVING</b>	<i>Traffic Control Plan</i>	<b>Y/N</b>
SQ FT	Description		

	<b>POOL DRAINING</b>
DATE	Description
	Residential
	Commercial

	<b>SIDEWALK</b>
SQ FT	Description

	<b>MOVING HOUSE/BUILDING</b>
Origin	Description
Destination	Description